## Monitoring & Evaluation (M&E) Framework - Example

|  | **INDICATOR** | **DEFINITION**  How is it calculated? | **BASELINE**  What is the current value? | **TARGET**  What is the target value? | **DATA SOURCE**  How will it be measured? | **FREQUENCY**  How often will it be measured? | **RESPONSIBLE**  Who will measure it? | **REPORTING**  Where will it be reported? |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Goal** | Percentage of Grades 6 students continuing on to Grade 7. | Number students who start the first day of Grade 7 divided by the total number of Grade 6 students in the previous year, multiplied by 100. | 50% | 60% | Primary and high school enrolment records. | Annual | Program manager | Annual program report |
| **Outcomes** | Average national reading proficiency test score among children in Grade 6. | Sum of all reading proficiency test scores for all students in Grade 6 divided by the total number of students in Grade 6. | Average score: 47 | Average score: 57 | Reading proficiency tests using the national assessment tool. | Every 6 months | Teachers | Quarterly teacher reports  Annual program report |
| **Outputs** | Number of Grade 6 students who completed a summer reading camp. | Total number of students who were present during morning roll call on at least 10 out of the 12 days of the camp. | 0 | 300 | Summer camp attendance records. | End of every camp | Teachers | Camp review report  Annual program report |
| Number of parents of children in Grade 6 who helped their children read at home in the last week. | Total number of parents who answered “yes” to the question “Did you help your child read at home any time in the last week?”. Only one parent surveyed per household. | 0 | 700 | Survey of parents. | Quarterly | Program officer | Survey report  Annual program report |
| **Activities** | Number of summer reading camps run for Grade 6 students. | Number of summer reading camps that were fully completed during the 12 month program period. | 0 | 3 | Summer camp delivery records. | Quarterly | Teachers | Camp review  Report  Annual program report |
| Number of “Reading at Home” kits distributed to parents. | Number of complete “Reading at Home” kits given to students to pass on to their parents. | 0 | 1000 | Kit delivery records. | Quarterly | Teachers | Kit report  Annual program report |